

Privacy Collection Statement – RBWH Foundation Volunteers

Royal Brisbane and Women's Hospital Foundation (ABN 37 882 212 480) (**RBWHF**) is committed to protecting the privacy of individuals and their personal information and complies with the *Privacy Act 1988* (Cth) (**Privacy Act**).

Please read this carefully as it will have important consequences for you in relation to the collection, use and disclosure of your personal information you provide to RBWHF.

You understand that:

1. RBWHF is the party who is collecting your personal information and can be contacted at privacy@rbwhfoundation.com.au or alternatively you can write to us at PO Box 94, Royal Brisbane Hospital, Queensland 4029.
2. RBWHF will collect your personal information directly from you. In certain circumstances, RBWHF may be required to collect personal information from third parties, depending on the nature of your enquiry.
3. The purpose of RBWHF collecting your personal information is:
 - a) to manage your participation or potential participation or volunteering in a program that we operate or manage;
 - b) during the application process you may provide RBWHF with the personal information of others (e.g. name and contact details for referees). By providing RBWHF their personal information, you confirm that you have the requisite consent to share that personal information for the purposes set out in the application form;
 - c) to communicate with you with respect to your volunteering, including by email, mobile and in-application notifications and keep your contact details up to date;
 - d) RBWHF may also use personal information in the following circumstances:
 - i. to operate governance, disciplinary, grievance and quality assurance processes and arrangements
 - ii. for insurance purposes
 - iii. other related HR processes such as reporting on workforce profiles in an aggregate (non-identifying) format and, where required, provide this to external bodies
 - iv. in accordance with relevant RBWHF policies and procedures
 - e) to offer you updates, discounts, or other content or products and services that may be of interest to you and to provide you with direct marketing communications from us or our related entities and associates (using direct mail, telemarketing, email, SMS and MMS messages);and you acknowledge and agree to your personal information being collected and used for, and in connection with, these purposes and any other purpose described in our Privacy Policy.
4. If we do not collect this personal information in connection with the purposes in paragraph 3, then:
 - a) it may not be possible for RBWHF to process or assess your application, entitlements and / or obligations in respect to your volunteering.
 - b) we will be unable to send you direct marketing communications (unless you have consented to such communications through your other dealings with RBWHF).
5. Your personal information may be disclosed to the following classes of people and organisations in connection with the purposes in paragraph 3:
 - a) government agencies, including but not limited to Centrelink;
 - b) third party referees provided by you in connection with a volunteering application made to RBWHF;
 - c) service providers who assist us in providing our services to you (including IT service providers), if any;



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- d) third parties in connection with obtaining any background checks, or pre-volunteering screening;
 - e) any person that accesses or receives RBWHF's publications or advertising material (in the context of promoting volunteering efforts or events in our newsletters or other publications);
 - f) general public as part of our social media, publicity or awareness campaigns (in the context of promoting volunteering efforts or events)
 - g) RBWHF, its personnel and any related entities;
 - h) Royal Brisbane and Women's Hospital and other hospitals in the Queensland health system, as required in respect of the provision of volunteer services;
 - i) as required or authorised by law; and
 - j) any other organisation as expressly covered in our Privacy Policy.
6. It is possible that some of the information collected may be disclosed to RBWHF's related body corporate or service providers outside of Australia. You **consent** to your information being disclosed to a destination outside Australia for this purpose, including but not limited to **the United States, New Zealand, South Africa and Ireland** and you understand and acknowledge that Australian Privacy Principle 8.1 will not apply to such disclosures of your personal information.
7. RBWHF's Privacy Policy sets out the process as to how you can access and correct any of your personal information collected under this form as well as to how you can make a complaint if RBWHF has breached the Privacy Act in the handling of your personal information. RBWHF's Privacy Policy is available at <https://rbwhfoundation.com.au/privacy/> or can be otherwise provided by requesting a copy from RBWHF.

By continuing to submit your registration form via this website, you indicate that you have read this collection notification and acknowledge that your personal information will be collected, used and disclosed in accordance with this collection notice and as otherwise detailed in RBWHF's Privacy Policy and, to the extent it is necessary, that you give your **voluntary express consent** to RBWHF collecting, using, storing, disclosing and disposing of your personal information in this manner.

